



D. TODD MACKEY, CPA, LLC

TAX PREPARATION, ACCOUNTING, PAYROLL,
SMALL BUSINESS CONSULTING
AND WEALTH MANAGEMENT

Rental Property Checklist

Property Detail - Complete this form for each property that is rented.

Rental Property Address: _____

Real-Estate Purchase Date: _____

Real-Estate Purchase Price: _____

Land Value Included in
Purchase Price: _____

Date the Property was First
Rented Out: _____

Questions

- 1) Is this property a duplex in which you live in a portion of it? _____
- 2) If yes to 1 above, please provide only the rented portion on this form.
- 3) Did you ever live in the rented portion of the property? _____
- 4) If yes to 3 above, please list dates. _____

Rental Income

Rental Income: _____

Expenses

_____ Advertising Expense	_____ Commission Expense
_____ Business Miles Related to Rental Property	_____ Insurance Expense
_____ Total Miles on Vehicle Used for Rental Property (<i>business + personal</i>)	_____ Legal and Professional Fees
_____ Interest Expense on Vehicle Used for Rental Property	_____ Management Fees
_____ Cleaning and Maintenance Expense	_____ Taxes
_____ Mortgage Interest Paid to Bank, etc.	_____ Other Interest
_____ Repairs (<i>additional details may be needed</i>)	_____ Supplies
_____ Utilities	

Other(*List Detail*)

Other Assets Used in Rental Property

This can include items like refrigerators, washers, dryers, furniture, mowing equipment, etc.

Item Description	Date First Used for Rental	Purchase Price or Value	Was this item included in the purchase price of the property?
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____